



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

September 10, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

32 September 10, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AUTHORIZE THE ACQUISITION OF TWO COMPRESSED
NATURAL GAS-POWERED, HEAVY-DUTY SHUTTLE BUSES
FOR THE SUNSHINE SHUTTLE SERVICE
UNINCORPORATED SOUTH WHITTIER AREA
(SUPERVISORIAL DISTRICT 4)
(3 VOTES)**

SUBJECT

Approve the Department of Public Works' request and authorize the Purchasing Agent to proceed with the acquisition of two compressed natural gas-powered, heavy-duty shuttle buses for the Sunshine Shuttle Service that is budgeted at \$500,000 each (\$1,000,000 total) in Public Works General Fund Capital Assets Equipment Appropriation for Fiscal Year 2013-14.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the purchase of two compressed natural gas-powered, heavy-duty shuttle buses for the Sunshine Shuttle Service.
2. Authorize the Director of Internal Services Department, as the Purchasing Agent of the County of Los Angeles, to proceed with the acquisition of the two compressed natural gas-powered, heavy-duty shuttle buses.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This request is to comply with the County's equipment policy requiring the Board's approval prior to any department purchasing and/or financing equipment with a unit cost of \$250,000 or more. Public Works is requesting approval to purchase two compressed natural gas-powered, heavy-duty shuttle buses for the Sunshine Shuttle Service.

The purpose of the vehicle acquisition is to expand the existing Sunshine Shuttle Service to enhance services in the unincorporated County areas. These shuttle buses will serve a new Sunshine Shuttle route in the unincorporated South Whittier area to provide transportation where there is minimal service by other public transit service providers and will improve transit services for the unincorporated South Whittier area.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). This action enables the County to improve transit services for the public in a cost-effective manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total cost of purchasing two compressed natural gas-powered, heavy-duty shuttle buses is approximately \$1,000,000 and is covered by Utility User Tax – Cy Pres funding. The funds were allocated in Fiscal Year 2012-13 in an appropriation adjustment approved by the Board on March 5, 2013. This funding will be carried over and included in the Public Works General Fund Budget during the Fiscal Year 2013-14 Supplemental Budget phase.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, the Board adopted a policy requiring departments to obtain Board approval prior to purchasing and/or financing equipment with a unit cost of \$250,000 or more. This action conforms with and fulfills the Board's policy.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(2) of the California Environmental Quality Act Guidelines, the proposed action does not constitute a project and, therefore, is not subject to the requirements of the California Environmental Quality Act. This action provides for a continuing administrative or maintenance activity that will not result in a potentially significant impact on the environment.

CONTRACTING PROCESS

Upon Board approval, the purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures established by the Internal Services Department.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this request will enable Public Works to improve transit services for County residents in the unincorporated South Whittier area.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER
Director

GF:JTW:nc

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department